

**Grants for ethnological research in Finland** can be sought from the Seurasaari Foundation's Emil and Lempi Hietanen Fund.

The Emil and Lempi Hietanen Fund is the Seurasaari Foundation's research fund instituted in 1993 with a bequest from Emil and Lempi Hietanen. Seaman Emil Hietanen and his wife, cook Lempi Hietanen, were a childless couple who wanted to ensure the future of their assets, acquired through savings, by bequeathing them to the Seurasaari Foundation.

Applications for the grants are made with a form that can be downloaded from the Seurasaari Foundation's webpages. The following attachments are required: a research plan including a list of sources, a funding plan and a schedule (maximum 3 pages), the applicant's CV, and a list of his or her publications. No recommendations are required. The applications are to be addressed to the Board of the Seurasaari Foundation.

Please address enquires to Secretary General Aila Nieminen, mobile phone +358 40 649 3040.

## INSTRUCTIONS FOR APPLYING FOR RESEARCH GRANTS

### PURPOSES OF APPLIED GRANTS

The Seurasaari Foundation awards research grants from the Emil and Lempi Hietanen Fund for Finnish ethnological research and the publication of research to be carried out in Finland.

In accordance with the by-laws of the Fund, grants are awarded *solely* for research within the field of ethnology.

Earlier grants from the Emil and Lempi Hietanen Fund are not an obstacle to receiving a new grant if the previous grants have been used and duly reported.

### WHO ARE ELIGIBLE FOR GRANTS?

## HOW TO APPLY FOR GRANTS

The application is submitted with the application form (Fi. *tutkimusstipendi*, research grant), which must include as separate attachments a research plan including a list of sources, a funding plan and a schedule (maximum 3 pages), a CV and a list of publications.

The summary section of the application form is also an important part of presenting the planned research.

The research plan must present:

- The academic nature of the research (graduate thesis, doctoral dissertation or other research)
- The research assignment, research materials, theoretical perspectives and methods
- The social significance of the research
- Any issues of research ethics that may be involved
- The funding plan and the schedule of the research
- A select list of sources

The CV is to be drawn up according to the guidelines of the Finnish Advisory Board on Research Integrity (TENK): [http://www.tenk.fi/sites/tenk.fi/files/CV\\_english\\_270613.pdf](http://www.tenk.fi/sites/tenk.fi/files/CV_english_270613.pdf)

Incomplete applications will not be considered

Recommendations are not required.

## THE GRANT

## APPLICATION PERIOD

The application period for the research grants is annually in May.

Late applications or applications submitted in advance of the above period will not be considered.

## THE ATTACHMENTS OF THE APPLICATION

The applicants must pay particular attention to preparing the summary, research plan, schedule and funding plan of the application.

The summary must describe the research project and the grounds for it briefly and clearly. The summary must tell why your research project is important.

The research plan must be carefully prepared, well-argued and realistic. Give the total schedule and funding plan of your research and state how you, for what purpose and when you will use the funding that you have applied for from the Hietanen Fund.

## STATEMENTS

Statements concerning the research are not required.

If the applicant wishes to present a statement concerning his or her research, it is recommended that the statement is requested from the supervisor of the research. The statement is to be appended to the application.

## THE PROCESSING OF APPLICATIONS

The Seurasaari Foundation's Research Committee serves as the Fund's ethnological expert body.

the Board of the Foundation for a three year period.

## ANNOUNCING THE RESULTS

*The research grants* are awarded annually on 1 October, the anniversary day of the Foundation.

The decisions are announced on the webpages of the Seurasaari Foundation on the following weekday.

The recipients of the grants will also receive a letter and a certificate attesting to the grant.

## FILLING IN THE WEB FORM

Each part of the web form has to be filled in. Your application will be sent to the email address given by you, when you click the button (LÄHETÄ HAKEMUS / SUBMIT APPLICATION)

The application material is to be uploaded once. The attached files can be in rtf, Word or pdf format.

## INSTRUCTIONS TO GRANT RECIPIENTS

The grant will be paid into the recipient's bank account when the recipient announces that he or she will begin the research work.

We request that reports on the use of the research grant be submitted to the Board of the Seurasaari Foundation annually no later than 15 September in the autumn following the end of the grant period.

A suitable length of the report on the use of the grant is 1-2 pages. The report should present the progress of the research during the grant period, the actual use of the grant and other activities related to the research, such as publications and seminar papers.